

**ATASCOSA COUNTY  
COMMISSIONERS COURT  
REGULAR MEETING  
COUNTY COURTROOM, SUITE 203  
August 8, 2022  
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071      Consultation with Attorney.**
- 551.072      Deliberation regarding real property.**
- 551.073      Deliberation regarding prospective gifts.**
- 551.074      Personnel Matters.**
- 551.076      Deliberation regarding security devices or security audits.**
- 551.0785     Deliberation involving medical or psychiatric records of individuals.**
- 551.084      Investigation; exclusion of witness from hearing.**
- 551.087      Deliberation regarding economic development negotiation.**
- 551.088      Deliberation regarding test item.**

**AGENDA**

1. Judge Hurley:      Call to order.
2. Judge Hurley:      Prayer; Pledge of Allegiance.
3. Public Comments:
4. Veronica Sanchez: A. Discuss and or take appropriate action concerning the Atascosa County Local Match commitment/requirement for Camino Real Community Services for fiscal year 2023.  
  
B. Discuss and/or take appropriate action concerning the re-appointment of Donna Rayes to the Camino Real Community Services board of Trustees for another two-year term.
5. Dale Rankin:      Discuss and/or take appropriate action concerning the 4-H annual Interpretation presented by Atascosa 4-H Council.
6. Loretta Holley:    Discuss and/or take appropriate action concerning an agreement between Atascosa County and the City of Lytle to take over collecting the City of Lytle's taxes and direct County Judge to sign. This will not commence until around February of next year.

7. Loretta Holley: Discuss and/or take appropriate action to accept the presentation of the 2022 Tax Rate Worksheets for Atascosa County General Tax Rate and the Atascosa County Farm to Market Lateral Roads Tax Rate.

8. Daniella Martinez: Discuss and/or take appropriate action concerning personnel:

New Employee: Kimberly Kubish  
Position: Juvenile Supervision Officer I  
Pay Rate: \$41,000.00 annually, Tier I  
Salary Budget Area: 039-400-562  
Physical/Drug: Pending  
Start Date: 08-15-2022

New Employee: Marisol Castillon  
Position: Juvenile Supervision Officer I  
Pay Rate: \$41,000.00 annually, Tier I  
Salary Budget Area: 039-400-562  
Physical/Drug: Pending  
Start Date: 08-15-2022

New Employee: Kendor Villa  
Position: Juvenile Supervision Officer I  
Pay Rate: \$41,000.00 annually, Tier I  
Salary Budget Area: 039-400-562  
Physical/Drug: Pending  
Start Date: 08-15-2022

New Employee: James McAda  
Position: Juvenile Supervision Officer I  
Pay Rate: \$41,000.00 annually, Tier I  
Salary Budget Area: 039-400-562  
Physical/Drug: Pending  
Start Date: 08-15-2022

New Employee: Edward Flores  
Position: Juvenile Supervision Officer I  
Pay Rate: \$43,000.00 annually, Tier II  
Salary Budget Area: 039-400-562  
Physical/Drug: Pending  
Start Date: 08-15-2022

9. Laura Pawelek: Discuss and/or take appropriate action concerning approving publication of the July 2022 Treasurer's Report Order in the Pleasanton Express Newspaper and County website.

10. Laura Pawelek: Discuss and or/take appropriate action concerning renewing the lease on the mailing machine with the Why Wait program and direct County Judge to sign. The current lease expires January 2023, but we can sign the "Why Wait" agreement and get new equipment now but continue to pay current payment until January 2023. The new payment will \$252.76 monthly/or \$758.25 quarterly.
11. Diane Gonzales Discuss and/or take appropriate action concerning a Memorandum of Understanding (MOU) between Atascosa County and "ePN" in order to move forward with e-recording.
12. Sheriff Soward: Discuss and/or take appropriate action concerning personnel:  
Existing Employee: Dylan Wynns  
Position: Corporal Corrections Officer  
Pay Rate: \$46,100.60 annual; \$120 mo. uniform; \$150 holiday; 171 flux  
Salary Budget Area: 012-442-562  
Physical/Drug: N/A  
Start Date: 08-01-2022
- Discuss and/or take appropriate action concerning personnel:  
Existing Employee: Joshua Ruiz  
Position: Investigator  
Pay Rate: \$55,000 annual; \$120 mo. Uniform; 171 flux; no Holiday Pay  
Salary Budget Area: ARP Funds  
Physical/Drug: N/A  
Start Date: 08-08-2022
- Discuss and/or take appropriate action concerning personnel:  
New Employee: Malyah Sotello  
Position: Corrections Officer  
Pay Rate: Tier 3; \$41,062.61 annual; 171 flux; \$120 mo. uniform; \$150 mo. holiday; 90-day County Probation, 1 year Agency probation.  
Salary Budget Area: 012-442-562  
Physical/ Drug: Pending  
Start Date: 08/15/2022
- Discuss and/or take appropriate action concerning personnel:  
New Employee: Marco Garcia  
Position: Corrections Officer  
Pay Rate: Tier 3; \$41,062.61 annual; 171 flux; \$120 mo. uniform; \$150 mo. holiday; 90-day County Probation, 1 year Agency Probation.  
Salary Budget Area: 012-442-562  
Physical/Drug: Pending  
Start Date: 08/15/2022
13. Sheriff Soward: Discuss and/or take appropriate action to accept the Quarterly Report of Income from Out of County Inmate Housing.

14. Sheriff Soward: Discuss and/or take appropriate action to accept the Report of Commission from Inmate Telephone Service for the first half of 2022.
15. Britni Van Curan: Discuss and/or take appropriate action concerning approval of the LSA Sports Subdivision on FM 3350 in Precinct 4.
16. Com. Gillespie: Discuss and/or take appropriate action concerning issuing McCoy Water Supply Corporation a permit for a road bore located in Pct. 1 located at 64 Brite Road, Pleasanton for Perry Anderson.
17. Com. Gillespie: Discuss and/or take appropriate action concerning:  
Tracy Barrera:
- A. Review and approve the Employee Time and Attendance Policy and add to the Atascosa County Personnel Manual. See attached.
  - B. Review and approve the Employee Compensation Time Policy and add to the Atascosa County Personnel Manual. See attached.
  - C. Review and approve the Pets/Animals in the Workplace Policy and add to the Atascosa County Personnel Manual. See attached.
  - D. Review and approve the Children in the Workplace Policy and add to the Atascosa County Personnel Manual. See attached.
18. Com. Knowlton: Discuss and/or take appropriate action concerning personnel:  
New Employee: Luis H. Macias, Jr.  
Position: Pct. 2 Equipment operator  
Pay Rate: \$39,510.00 annually  
Salary Budget Area: 022-400-402  
Physical/Drug: Pending  
Start Date: 08-15-2022
19. Com. Perez: Discuss and/or take appropriate action concerning issuing McCoy Water Supply Corporation a permit for a road bore located in Pct. 3 at 1082 W. CR 326, Jourdanton for Leah Lopez.
20. Com. Riley: Discuss and/or take appropriate action concerning issuing McCoy Water Supply Corporation a permit for a road bore located in Pct. 4 at 4985 Corgey Road, Pleasanton for Dinero Land & Cattle Co., L.C.
21. Judge Hurley: Discuss and/or take appropriate action concerning Reading and Adopting a resolution disapproving the Atascosa Central Appraisal District's 2023 budget.
22. Judge Hurley: Discuss and/or take appropriate action concerning waiving the hospitalization and health benefits waiting period for those transferring from Texas Rio Grande Legal Aid to the Atascosa Area Regional Public Defender Office.

23. Judge Hurley: Discuss and/or take appropriate action concerning the allocation of funds from the American Rescue Plan for a Non-Profit Relief Grant Program for local non-profits and establish an oversight committee for this program.
24. Tracy Barrera: Discuss and/or take appropriate action concerning the review, acceptance and selection of the bids that were submitted by the deadline for a USED 2018 OR NEWER 10 TON PNEUMATIC ROLLER, WITH LESS THAN 600 HOURS, or direct the County Auditor to re-advertise.
25. Tracy Barrera: Discuss and/or take appropriate action concerning the trade in of the following item from Road and Bridge PCT2:  
2018 CAT CCS7, VIN CATOCCS734B200125, for a trade in values of \$45,000.00.  
2005 John Deer Motor Grader, VIN DW670CH594710, for a trade-in value of \$24,000.00. For a grand total trade in allowance of \$69,000.00.
26. Tracy Barrera: Discuss and/or take appropriate action concerning approval to purchase a Wireless Microphone system for Atascosa County Court at Law court reporter. The total estimate from Martel Electronics is \$1,499.99. If approved, this will be charged to Capital Outlay, Unanticipated Capital Need, 012-468-707.
27. Judge Hurley: **Discuss and/or take appropriate action concerning the following 2022 budget line-item adjustments and / or budget amendments for the following: See attached.**  
Tracy Barrera:

**County Attorney- Line-Item Budget Adjustment:**

*Moving funds from:*

012-404-610, Conference Expense, \$10,000.00

*To:*

012-404-501, Office Supplies, \$2,000.00

012-404-601, Vehicle Maintenance, \$6,000.00

012-404-635, Machine Maintenance, \$2,000.00

**Court Expense- Line-Item Budget Adjustment:**

*Moving funds from:* 012-436-753, MISD In Court, \$8,000.00

*To:* 012-436-724, Fel 1<sup>st</sup> Degree (In Court), \$8,000.00

**Sheriff - Line-Item Budget Adjustment:**

*Moving funds from:*

012-440-635, Machine Maintenance, \$10,000.00

012-440-684, Computer Expense, \$20,000.00

012-440-696, Communications Equipment, \$10,000.00

*To:*

012-440-503, Gas, Oil & Service station Expense, \$40,000.00

**Tax Assessor Collector- Line-Item Budget Adjustment:**

*Moving funds from:* 012-444-635, Machine Maintenance, \$2,000.00

*To:* 012-444-610, Conference, \$2,000.00

**Fire Marshal – Line-Item Budget Adjustment:**

*Moving funds from:* 012-445-610, Conference, \$4,000.00

*To:* 012-445-624, Vehicle Maintenance & Fuel, \$4,000.00

**Road & Bridge – PCT4– Line-Item Budget Adjustment:**

*Moving funds from:* 024-400-611, Contract Work/Machine Hire, \$23,101.00

*To:* 024-400-503, Gas, Oil & Service Station Expense, \$23,101.00

**District Attorney – Line-Item Budget Adjustment:**

*Moving funds from:* 047-400-438, Salary, 7<sup>th</sup> Asst. DA, \$3,000.00

*To:* 047-400-625, Miscellaneous, \$3,000.00

**81<sup>st</sup> & 218<sup>th</sup> Jud District Prob Fund – Line-Item Budget Adjustment:**

*Moving funds from:* 092-400-625, Miscellaneous, \$4,000.00

*To:* 092-400-637, Telephone, \$4,000.00

28. Judge Hurley: Discuss, review, and take action to accept and/or approve any invoices and  
Tracy Barrera: payroll.
29. Judge Hurley: Discuss, review, and take action on reports submitted.  
Tracy Barrera:
30. Judge Hurley: Update and/or take appropriate action concerning Judge, Commissioners, and other  
County Elected Officials’ training course certifications, record any hours and  
certificates into Commissioners Court minutes and other documents not related to  
education needing to be filed in the court records.
- Constable William Meadows: Faculty and Staff of the Bill Blackwood Law Enforcement  
Management Institute of Texas certify that William E. Meadows under the auspices of  
the Sam Houston State University Criminal Justice Center has successfully completed  
the 40-hour course in Continuing Education for Constables on July 22, 2022.
31. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).** The next  
Regular Commissioners Court Meeting is set Monday, August 22.
32. Judge Hurley: Adjourn.

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Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on Friday, August 5.

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Russell Prasifka, Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.